

Parent Guide to Starting at Queen Elizabeth's Grammar School Sixth Form

Attendance, Parents Evenings, Key Events and more



Contents

- 1 - [Attendance](#)
- 2 - [Arbor](#)
- 3 - [Sixth Form Agreement](#)
- 4 - [Payments](#)
- 5 - [Parents Consultation Evening](#)
- 6 - [Key Event Dates for your Diary](#)



Attendance

We ask that all absences are reported to the Sixth Form Office as soon as possible.

Email: absence@queenelizabeths.kent.sch.uk

Phone: **01795 533132 - Option 1** for Sixth Form

If a student wishes to sign out early due to illness we ask that a parent or guardian confirms this with us so we can send your child home safely.



Arbor

As a parent, you have access to the school's Management Information System - **Arbor**.

With your login you can access the following information:

- Student timetable
- Attendance data
- Report an absence
- Examination info
- See report cards, messages and trips

An email will be provided to create your account.



Sixth Form Agreement

All students are required to confirm that they have read, understood and agree to the school's Sixth Form Agreement. Below we have highlighted some key points that we expect students to adhere to:

- Keep attendance above 90%
- Wear a lanyard at all times
- Remain on school site until the end of the school day (see full agreement for more details)
- Use the school's SignIn app when entering and leaving the school site
- Follow the school's dress code
- Only use designated study areas during Study Periods
- Use Google Suite appropriately at all times
- Attend all lessons, form times, assemblies, PSHE and enrichment lessons



Payments

All payments, for example trips or canteen credit, are made using a website called School Gateway.

Please follow the link below to register as a New User if you have not yet had access. You will need the email address and phone number that we hold on our system for you.

<https://login.schoolgateway.com/0/auth/register>

If you have any queries about payments or need help registering an account please let us know.



Parents Consultation Evening

Online video meetings with all of your child's teachers. It occurs during Term 4 of Year 12 which falls around the beginning of March.

We will send an email out with instructions in the weeks preceding the event however you can login with the link below.

Again, please ensure you use the exact details we have on record for you to login.

<https://qegs.schoolcloud.co.uk/>



Key Events

- Sixth Form Induction
- Interim Assessments
- Work Experience
- Head student applications
- Parent Consultation Evening
- Post 18 Decisions Evening
- Year 12 Exams
- UCAS Information Evening

All events are promoted via email. Please see our [website](#) for our Sixth Form Calendar.

